



Privacy Impact Assessment

Full Entry Name: **Abt General Support System**

NASA Center: **NASA Headquarters**

Office/Mission Program/Project Supported: **Office of Education**

NASA Point of Contact: **PATRICIA SHAFFER**

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System Overview: This information collection is processed by Abt Associates, Inc. on behalf of NASA. Personally Identifiable Information (PII), as part of consent forms, registration forms and surveys, is collected on 4th grade - 9th grade students participating in NASA Education Programs, their parents/guardians, and educators. No information is collected on-line from the students themselves; rather, any information received from students is collected through hard-copy forms only. Information from parents/guardians may be collected through hard-copy forms or through on-line registration forms, consent forms and surveys by third-party education service providers and transmitted to the Abt GSS collection. The collected PII includes name, date of birth, mailing address, home and/or cell phone number, and personal email address. It is used to link data across forms for analytical purposes; however, individual records are not retrieved. The data are stored on the Abt system and are used to support evaluation of educational program and project outcomes, including, but not limited to, interest in Science, Technology, Engineering, and Mathematics (STEM). Evaluation results are shared with NASA Office of Education and agency leadership to inform decision-making about programs and projects.

Privacy	
Collection contains the following: (check the applicable items)	Cell phone number, Date of Birth, Home mailing address, Home phone number, Name, and Personal e-mail address
The application/website/information system stores, collects, or maintains Information in Identifiable Form (IIF).	Yes
Information is collected on the following:	Members of the Public (excluding contractors and partners)
The collection of PII is justified.	Yes
Law, regulation, or Government-wide policy justifies the collection of the information.	"National Aeronautics and Space Act of 1958," Public Law #85-568, 72 Stat., 426.
NASA will use the information in the following ways:	Consistent with the Space Act of 1958, NASA will use the information collected through this information system to evaluate educational activities in terms of the attainment of, or the failure to attain, objectives.
The collection is the minimum necessary to accomplish the purpose of the collection.	Yes
Consent	
The IIF is collected.	Voluntary, Comment: Consent forms are collected from parents of students participating in NASA Education programs. These forms may be collected electronically or in hard copy.
There is a process in place for the following	
Ensuring consent is obtained from the individuals whose IIF is stored, collected, or maintained.	Yes (Active consent is required. Abt Associates prepared a standardized parent consent form that explains the purpose of the evaluation study, the requirements for participation in the study, a pledge of confidentiality of information submitted, and contact information. The form requires the parent's signature to provide consent. This form is administered by staff of the programs involved in the evaluation during the program registration process and transmitted by private shipper to Abt.)
Allowing the individual whose IIF is stored, collected, or maintained to choose how their IIF is used.	N/A (The consent form specifies how the data collected from the individuals is used and indicates that it will not be used for any other purposes than those specified on the form. By signing the form, the parent agrees to that singular use of that data.)
Security Controls	
Monitor and Response to privacy and/or security incidents policies.	Yes
Access controls:	Yes
Technical controls (safeguards) are in place to minimize the possibility of unauthorized access, use, or dissemination of the IIF in the application/website/information system/cloud system.	Yes
Information Sharing Practices	
The application/website/information system/cloud systems collects IIF from other resources (e.g., databases, websites)	No
The application/website/information system/cloud system populates data for other resources (e.g., databases, websites, or external agencies, people, or organizations).	No
Accessibility, Redress, Complaints	

There is a process in place for periodic reviews of IIF in the system to ensure data integrity, availability, accuracy, and relevance.	Yes (The organization has scheduled reviews of IIF to check for data integrity, availability, accuracy and relevance.)
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Paperwork Reduction Act	
The record/application/website/information system collects information in a standard way (via forms, surveys, questionnaires, etc.) from 10 or more persons (e.g., members of the public and NASA contractors, and grantees).	Yes
There is an OMB Control Number.	Yes
The OMB Control Number.	2700-0150

Web Measurement and Customizing Technology	
The Application/Website/Information System Utilizes Web Measurement and Customization Technology (Cookies/Persistent Tracking).	No

Concur:

/s/ Concurred

PATRICIA SHAFFER
System Owner
Date: 07/10/2013

Concur:

/s/ Concurred

MARION C MEISSNER
Center Privacy Manager
Date: 01/22/2014

Concur:

/s/ Concurred

BRYAN D MCCALL
NASA Privacy Program Manager
Date: 03/19/2014

Approve:

LARRY N SWEET
Senior Agency Official for Privacy
Date: 03/20/2014